

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE
ADMINISTRATORS
APPLICATIONS COMMITTEE SPECIAL MEETING MINUTES
April 18, 2025**

A Special Applications Committee meeting of the Kentucky Board of Licensure for Long-Term Care Administrators held via Teams meeting hosted by the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601.

MEMBERS PRESENT

David McKenzie, Chair
Jacqueline Woodward
Jason Shelton
Dr. Keith Knapp

DEPARTMENT OF PROFESSIONAL LICENSING

Ivy Davis, Boards and Commissions Support Specialist

CALL TO ORDER

David McKenzie called the meeting to order at 8:32 a.m.

APPROVAL OF MINUTES

Dr. Knapp made a motion to accept and approve the February 21, 2025, meeting minutes. Jacqueline Woodward second the motion, and it carried.

APPLICATIONS COMMITTEE

The Applications Committee reviewed 9 applications and provided the following recommendations:

- 3 Emergency Temp Permits
- 4 Initial Applications, 1 Deferred
- 1 Reinstatement Application
- 1 Reactivation

All recommendations will be presented to the board during the scheduled board meeting.

Adjourn

Dr. Knapp made a motion to adjourn the meeting at 8:52 a.m. Jason Shelton second the motion, and it carried.